

# EXHIBITOR REGISTRATION FORM



**March 28 ~ April 1, 2018 (Chitra 14 ~ 18, 2075)**  
**Bhrikuti Mandap, Kathmandu, Nepal**

# NITF 2019

[www.fncci.org](http://www.fncci.org)

PLEASE FILL IN THE REGISTRATION FORM AND RETURN THIS APPLICATION BY FAX: +977(1) 4262007/4261022 BY EMAIL: [branding@fncci.org](mailto:branding@fncci.org)

## 1. Exhibitor's Information

Company: \_\_\_\_\_

Contact person: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_ Website: \_\_\_\_\_

## 2. Product group (tick that apply):

- Handicraft     Carpet     Herbs & Herbal     Electric & Electronics     Service  
 Decoration     Furniture     Auto     Process Food and Agro products  
 Machinery Tools     Others \_\_\_\_\_

## 3. Exhibitor type (Tick that apply) National Exhibitor    International Exhibitor

### National Exhibitor

- Standard package booth: NRs. 40,000 per stall  
(3x3 sq. m with one side open) No. of stalls: \_\_\_\_\_
- Standard package booth: NRs. 45,000 per stall  
(3x3 sq. m with two sides open) No. of stalls: \_\_\_\_\_  
Including VAT 13%

### International Exhibitor

- Standard package booth: US \$ 750/booth  
(3x3 sq. m) Number of stalls: \_\_\_\_\_
- Open Space: US\$70/sq. m  
(Minimum bookable space 90 sq.m)

Payment: 70% deposit required with application. **Final payment is due on 15 February 2019.**

### ACCEPTED AND AUTHORISED

\_\_\_\_\_  
Name

\_\_\_\_\_  
On behalf of (Company name)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

The undersigned confirms that he/she is duly authorised on behalf of the company and acknowledges that he/she has read the accept the terms and conditions on the reverse of this form.

**Thank you for your interest for an exhibition.**

To be completed by the organizer

Client/Customer no. \_\_\_\_\_ Order no. \_\_\_\_\_ Space \_\_\_\_\_ Booth No. \_\_\_\_\_

# Specific Terms and Conditions

## 1. Organizer

Federation of Nepalese  
Chambers of Commerce & Industry  
(FNCCI)  
P.O.Box 269, Milan Marg, Teku,  
Kathmandu, Nepal  
Tel: 977-1-4262061/4240229  
Fax: 977-1-4262007/4261022  
Email: branding@fncci.org  
bishnu.dhakal@fncci.org

## 2. Exhibition Venue

Exhibition Hall, Bhrikutimandap,  
Kathmandu, Nepal

## 3. Date of event

March 28<sup>th</sup> (Thu) to April 1<sup>st</sup> (Mon), 2019

4. Registration and Confirmation  
Application for acceptance as an  
Exhibitor at the event must be  
made by submitting a completed  
and signed application form.  
Acceptance of the application  
will be confirmed by writing  
by the organizer.

## 5. Terms of payment

Please return application form  
and remit appropriate amount  
to the organizer according to the  
issued invoice. All banking  
charges, if any, are to be borne  
by the applicant.

**70% deposit required with  
application. Final payment due on  
15th February 2018.**

### Payment should be made to:

**Beneficiary:** FNCCI

### **ACCOUNT NAME:**

Federation of Nepalese Chambers  
of Commerce & Industry

### **BANK NAME:**

**Bank of Kathmandu Lumbini Ltd.  
Kamal Pokhari Branch**

**Account No.: 060000024567**

**SWIFT CODE : BOKLNPKA**

### **ADDRESS:**

Kamal Pokhari Branch  
Kathmandu, Nepal

## 6. Cancellation

If an applicant withdraws, for  
whatsoever reason, his/her  
application before receipt by  
him/her of a rejection of his  
application or after his application  
has been approved; the participa-  
tion fee paid will be forfeited.  
Should the exhibitor under  
contract inform the organizer that  
he will not be participating at the  
event, the organizer is able to  
resell the stand without loss. The  
payment to be made by the  
exhibitor will be 50% of the total  
amount.

## 7. Booth allocation

The organizer shall allocate the  
space considering the floor space,  
the order of application received,  
type of the products and other  
reasonable standards. Participants  
may not object to the decisions  
made by the organizer.

Participants shall not rent, lend or  
transfer all or any part of the  
booth space allocated to them;  
shall not exchange the booths  
with other participants. If this  
provision is violated, the organizer  
may dismiss the participants from  
the show.

The organizer has the right to  
change the assigned location and  
area even after allocation is  
completed. In this event, partici-  
pants may not cancel or file claims  
against the organizer on the  
grounds of such changes.

## 8. Standard package booth

The 3x3 sq. m standard package  
booth provided by the organizer  
comprises:

- Octanorm Stall
- Wall to Wall Warpeting
- Fascia Board with Company  
Name & Booth Number
- 2 Chairs, 1 Table, 1 Spotlight
- Exhibitor Pass
- Visitor Invitation Pass

## 9. Exhibitor data protection

On the basis of a contractual  
relationship with exhibitors,  
exhibitor's personal data may be  
used for the purpose of providing  
information on fairs organized by  
the FNCCI and its member  
organizations. The organizer will  
utilize exhibitor's data for no  
other purpose. The personal  
information received will be kept  
under the strict control and  
management.

## 10. Customs Duty

Nepalese customs authority  
checks all the imported item  
at the entry points in Nepal and  
imposes customs duty as per the  
customs rule and regulations.  
*For more details, please visit the*

### **Website:**

[www.customs.gov.np](http://www.customs.gov.np)

[www.fncci.org](http://www.fncci.org)